

Enrollment and Change Form

Administrative Offices: 701 E. 22nd Street, Lombard, IL 60148

BENEFIT SELECTION - VISION **ENROLLMENT POLICY CHANGE CANCEL COVERAGE** Spouse includes Domestic Partner and Party to a Civil Union as defined in the Certificate. (Check Reason for Change) ☐ Married (Choose One) ☐ Terminate Coverage ☐ Employee Date / / ☐ Birth / Adoption Leave / Layoff ☐ Employee + Spouse Divorced ☐ Other ☐ Employee + Child(ren) ☐ Family Address Change Date **COBRA CONTINUATION PRIVILEGE** Previously covered with group as: 1. Employee (termination, reduction in hours, other) 2. Spouse (divorce from employee, death of employee) Projected End Date: / / 3. Dependent (reached age limit, married, no longer a Full Time Student, other) 4. Spouse & Dependents (divorce from employee, death of employee, other) For the purposes of this Notice, while prohibited by Federal law, Spouse does not include a same-sex Domestic Partner or Party to a Civil Union. Such benefits may be available under state law if provided by the policyholder. Dependent Child(ren) over the age limit, indicate if Full Time Student **COVERED SPOUSE AND DEPENDENTS** (FTS) or Handicapped (HDCP). Adult Child Name of Social Security SEX First Name Last Name Date of Birth Relationship FTS or Accredited Number **HDCP** School **SPOUSE** \square M \square F I hereby request to be insured and authorize deductions, if any, from my compensation for my share of the cost of the benefits to which I may be entitled under the group policy (ies) issued to the employer listed above. I understand that if I am not actively at work on the effective date of my coverage, my insurance will not begin until the day I return to work. I understand that if I do not remain actively at work that my coverage may lapse or terminate. For those coverages I have declined, I understand that if I choose to enroll at a later date, my cost may be higher and a health questionnaire may be required. FOR OFFICE USE ONLY EMPLOYEE SIGNATURE _____ DATE / / Waiver of Coverage: I DO NOT WISH TO ENROLL at this time and understand that the opportunity to enroll at any future time will be subject to such arrangements as may be made with the company. DATE / / _____ EMPLOYEE SIGNATURE _____

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EMPLOYEE NAME - LAST

FIRST

EMPLOYER

JULY BUSINESS SERVICES